

PRACTICAL INFORMATION

INTERPARLIAMENTARY COMMITTEE MEETING ON THE ACTIVITIES OF EUROJUST - 2ND ANNUAL MEETING -

1 FEBRUARY 2022

EUROPEAN PARLIAMENT, BRUSSELS

MEETING BY REMOTE PARTICIPATION

Tuesday, 1 February 2022, 09.00 -11.00

*European Parliament, Brussels
Room: ANTALL 2Q2*

MEETING FORMAT - REMOTE MEETING

In line with the measures put in place by the President of the European Parliament due to the COVID-19 pandemic, the **2nd annual Interparliamentary Committee Meeting on the activities of Eurojust** will be held **remotely**.

Due to the current restrictions on physical presence in the premises of the EP, introduced because of the COVID-19 pandemic, MPs of EU National Parliaments, officials as well as National Parliament representatives are invited to participate in the meeting remotely (online connection).

You are kindly reminded that in case more than 3 members are connecting from the same meeting room, nameplates should be placed before each of them.

Brussels-based representatives of National Parliaments are kindly asked to be available and reachable throughout the meeting and relay the messages of their delegation to the organisers, if needed.

CONNECTING TO THE MEETING

Interactio, a Multilingual Remote Participation Platform, will enable the remote participation of delegates.

To be able to participate in the meeting, an email address is needed.

The platform allows for the differentiation of **active participants** (who can ask for the floor and intervene in the meeting) and **viewers** (who can follow the meeting but cannot intervene).

The participant and the viewer links to connect to the ICM will be **communicated by the organisers by e-mail**.

CONNECTION LINKS

A **connectivity test** of the speaker MPs is organised on **Friday, 28 January, 09:00 to 11:00**. The **organisers will communicate the connection links by email**.

GUIDELINES AND RECOMMENDATIONS FOR REMOTE MEETINGS

PLEASE READ CAREFULLY AND FOLLOW THE INSTRUCTIONS IN THE ATTACHED DOCUMENTS:

1. [Speaker's connection guidelines for remote multilingual meetings \(EN\)](#)
[Speaker's connection guidelines for remote multilingual meetings \(Other languages\)](#)
2. [Recommendations for remote speakers \(EN\)](#)
[Recommendations for remote speakers \(Other languages\)](#)

The attached documents are available in all EU official languages at:

<https://www.europarl.europa.eu/interpretation/en/introduction.html>

SPEAKERS and ACTIVE PARTICIPANTS: *Please connect at least **45 minutes ahead of the meeting for an additional connectivity test**. This will give sufficient time to moderators to test your connection and allow the IT Support team to help you solve any connection issues.*

!! Please note: connecting with a phone is **not** recommended. The video feed is unlikely to work on phones.

It is recommended to use a fully charged and updated iPad with the Safari browser.

OR

A personal computer (including Apple) with the Chrome browser (v.69 and up).

Make sure that the device has a **stable internet connection** and **100% battery**.

Ideally, this device is the **only one** connected to the WiFi network. Please make sure the device is **up to date** and that **background applications are switched off**.

Please connect using a valid email address, which can be different from the one used for registration to the meeting,

For the smooth running of the event, it is important to ensure that on the day of the meeting Members who have registered requests for taking the floor are available and remain connected during the indicated sessions in order to take the floor.

Delegates' contact numbers

Given the remote character of the meeting, the technical IT services must be able to reach participants by phone in order to provide remote assistance for solving any connection issues.

Therefore, please ensure you have the **contact numbers of the members of your delegation** and that you make them available to our team.

INTERPRETATION

In line with the measures put in place due to the COVID-19 pandemic, the meeting has a restricted language regime. For the following 22 languages online interpretation will be provided pending the final confirmation by the Interpretation Service one day before the meeting:

Active	FR	DE	IT	NL	EL	EN	DA	ES	PT	FI	SV
Passive	FR	DE	IT	NL	EL	EN	DA	ES	PT	FI	SV

Active	CS	ET	LT	HU	MT	PL	SK	SL	BG	RO	HR
Passive	CS	ET	LT	HU	MT	PL	SK	SL	BG	RO	HR

In order to listen to the interpretation in your preferred language, please click on the Audio Channel Selector button in *Interactio*, in order to select the language in which you would like to follow the meeting. An explanation with photos is provided in the guidelines for remote multilingual meetings mentioned above (http://www.epgencms.europarl.europa.eu/cmsdata/upload/fbd4b6dc-23f7-4725-b104-0553bd977cbc/linc-remote-connection-guidelines_en.pdf).

MEETING DOCUMENTS

The agenda, list of participants and relevant background documents will be available at:

<https://www.europarl.europa.eu/relnatparl/en/second-annual-meeting-on-the-evaluation-/products-details/20220118CPU37821>

SPEAKING TIME

Ahead of the meeting, delegates were informed of the **mandatory online pre-registration of their requests for taking the floor** in the exchanges of views foreseen in the agenda of the meeting.

Technical restrictions applicable to remote meetings would make difficult to accommodate spontaneous requests for taking the floor during the meeting.

An indicative list of floor requests will be established based on delegates' expression of interest for intervening in various debates. Given the limited time reserved to exchanges of views, it cannot be guaranteed that all requests will be accommodated.

The aim is ensuring that all Parliaments /Chambers have the opportunity to participate in the debate. In his endeavour to fulfil the highest number of requests, the Chair may reduce delegates' speaking time during the debate in accordance with the number of requests for the floor.

WEBSTREAMING

The meeting will be webstreamed using the following URL:

<https://www.europarl.europa.eu/committees/en/libe/meetings/webstreaming>

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