



RS/TRR (21.7) 1 E
Original: ENGLISH

**REPORT OF THE TREASURER
OF THE OSCE PARLIAMETARY ASSEMBLY
TO THE STANDING COMMITTEE**

Mr. Peter Juel-Jensen

VIENNA, 05 JULY 2021

REPORT OF THE TREASURER

Mr. Peter JUEL-JENSEN

OSCE Parliamentary Assembly STANDING COMMITTEE MEETING,

VIENNA, 05 JULY 2021

The OSCE Parliamentary Assembly's 28th financial year 2019/2020 ended on 30 September 2020. As I informed the Standing Committee at its last meeting on February, we finalized the year on target and remained within our approved budget.

In this context and given the impressive number and well-focused activities carried out by our organization last year despite the challenges posed by COVID-19 pandemic, I would like to commend the International Secretariat for the very efficient and cost-effective way they operate, despite the fact that our budget is much lower than the budgets of other similar international parliamentary organizations.

In accordance with our *Rules of Procedure*, I also presented the audited accounts to the Standing Committee last February. I was very satisfied that the Assembly received a positive assessment from our outside independent professional auditor once again.

I thank the Bureau and the Standing Committee for the continuous support. I am also very pleased to report that we have received almost 100% of our annual contributions for the current financial year with only one delegation missing.

OSCE Parliamentary Assembly's Proposed Budget / 30th Financial Year (01 October 2021 – 30 September 2022)

Attached to this report you will find my proposal for the Assembly's budget for the next financial year (1 October 2021 – 30 September 2022). This proposal has been thoroughly prepared in these exceptional circumstances together with the Secretary General and his staff to reflect the minimum basic needs of the Assembly. As you can see, and following the practice initiated since Roberto Montella became Secretary General, the proposed budget is very clearly outlined, and the various items clearly defined reflecting our stated obligation to maintain full transparency and accountability. This budget proposal, in accordance with our Rules of Procedure, was distributed to the Standing Committee last 28 May 2021.

Due to the measures implemented to prevent the COVID-19 pandemic the normal sequence of programmed activities of the Parliamentary Assembly – including statutory meetings, election observation missions, presidential and other activities - have been either cancelled or postponed these past months without concrete

information regarding when they will be resumed. Therefore, also this year, the budgeted amounts for such activities have resulted in savings.

To meet our commitments **the proposed budget for next year is commensurate to the new challenges we are facing.** Following last year's example, the financial resources saved this last budget cycle will once again become an extra contribution from the OSCE PA International Secretariat to the OSCE PA overall budget. This will allow me to propose that we once again freeze the national contributions to the Assembly reverting to the **exact same amounts as for our 2019/20 financial year.** So also this year there will be no additional increases in National contributions to the OSCE PA Budget.

You will find attached the proposal regarding national contributions. I believe this to be a fair, clear and honest way to help our Parliaments and our Assembly in the times of economic crisis difficulties caused by the current pandemic.

Please note the following points regarding items contemplating additional resources in the proposed 2021-2022 budget:

1. The proposed budget previews **medical insurance coverage** to all OSCE PA employees in Copenhagen and Vienna with *CIGNA Global* as well as the increase in dependent/education allowance reflecting the newly born family members of our young staff;
2. New premises for our **Vienna Liaison Office.** Starting this summer the Vienna Liaison Office will move to new premises with sufficient space, capacity, and equipment for the staff of the International Secretariat working in Vienna. Let me here take also the opportunity to thank the Austrian Government for increasing three times its contribution.
3. Purchase and implementation of a **new online registration system** - After a thorough process of consulting with various companies the International Secretariat has engaged the company *EventsAIR* to introduce a modern online registration system for all Assembly Statutory meetings, missions and events;
4. **Call for Action – Helsinki +50 Initiative** – Following the OSCE PA Leadership decision and the endorsement by the OSCE PA Bureau this essential initiative aims at generating political thrust and raising public and high-level political awareness towards the work of the OSCE
5. **Junior Professional Officer (JPO) Programme** upgrade: The support of young staff is fundamental for this organization. Most of our employees, including the leadership, started as young research assistants. I propose to enhance the programme by two Junior Professional Officers respectively in the Vienna Office and at the Copenhagen Headquarters.

Additional Contributions

It is important that National Delegations contribute to support the Assembly. This can be done by:

1. Seconding personnel – we are very grateful to the Italian Government for their support in currently seconding two staff members and to the German Government for seconding a staff member.

2. Hosting the Assembly's Meetings and events. I very much hope that our customary calendar resumes in 2022 with the opportunity to meet in Birmingham and Sofia for the Annual Session and the Autumn Meeting respectively;

3. Extra budgetary contributions for specific events: election observation and other seminars or conferences of interest to the OSCE PA and its Members.

4. Supporting of our Headquarters in Copenhagen and our Liaison Office in Vienna. We are most grateful to the parliament of Denmark and the Government of Austria for their continuous support.

OSCE / OSCE PA Scales of Contribution

In accordance with Rule 41, Paragraph 4 of our Rules of Procedure national contributions to the budget of the Parliamentary Assembly shall be apportioned according to the formula used to divide the costs of the intergovernmental OSCE.

We all agree that the current scales of contribution to the OSCE and OSCE PA are neither rational nor balanced. A new system should be agreed upon and we hope that the OSCE's Advisory Committee on Management and Finance (ACMF) and the OSCE Permanent Council will in the near future reach consensus on a fairer formula than the present one. The OSCE PA is ready and willing to assist in this challenging process.

As we have discussed thoroughly in the Assembly and given the practical impossibility of amending the current OSCE PA Rules of Procedure to establish a new system for the Scales of Contribution in the PA we are committed to maintain the link between the Assembly and the Governmental side of the Organization regarding the apportioning of the total Budget. For our 2021 -2022 budget will therefore apply the current scales as approved by the OSCE Permanent Council.

Annexes:

2) OSCE PA / Proposed Budget / **30th Financial Year**: 1 October 2021 – 30 September 2022/

3) OSCE PA / Draft (indicative) **List of Contributions 2021 / 2022** – based on proposed budget

Budget Proposal 2021/2022

Salaries And Staff Expenses	
Salaries	1,382,034.96
Termination indemnity accrual	139,295.02
Insurance: Health & Accident	140,000.00
Post Allowance / Adjustment / Cost Living	417,206.42
Dependent / Education Allowance	240,000.00
Pension Fund	212,743.49
Total Salaries and Staff Expenses	2,531,279.89

General Administrative Expenses	
Staff Recruitment/Removal Expenses	8,000.00
Cleaning/Maintenance	20,000.00
Training	5,000.00
Security	6,000.00
IT & Equipment	28,000.00
Office equipment/printing	18,880.00
Furniture/Small Fixed Assets	4,000.00
Postage/Freight	1,000.00
Telephone/Fax	30,000.00
Stationery/Supplies	16,000.00
Contacts with delegations	3,000.00
Periodicals, Subscriptions	2,000.00
Translation of Documents	3,000.00
Use and Maintenance of Cars	9,000.00
Depreciation	7,000.00
Insurance	13,000.00
Audit Fees / Accounting / Consulting	15,000.00
External Consultant / Legal and Procedural Adviser	96,000.00
Legal Fees/Bank charges	5,000.00
Library - Documentation	1,000.00
Representation	2,000.00
Miscellaneous Gen. Adm. Exp.	4,000.00
Total General Administrative Expenses	296,880.00

STATUTORY MEETINGS

-- Annual Session 2022	
Translation	90,000.00
Interpretation	106,000.00
External Staff	25,000.00
Staff Travel and Lodging	50,000.00
Assessment Visits	7,000.00
Equipment/Office Expenses	2,000.00
Reproduction/Printing	1,000.00
Events and Public Relations	8,000.00
Other operating Cost	3,000.00
Communications Costs	1,000.00
Online Registration System	1,120.00
	294,120.00

-- Winter Meeting 2022	
Staff Travel and Lodging	25,000.00
Office Expenses / Equipment	1,000.00
External Staff (Interpreters and Procedural Team)	13,000.00
Representation & Catering	3,000.00
Other operating cost	13,880.00
Online Registration System	1,120.00
	57,000.00

-- Autumn Meeting 2022	
Staff Travel and Lodging	20,000.00
Office Expenses / Equipment	1,000.00
External Staff (Interpreters)	28,000.00
Representation	1,000.00
Other operating cost	3,880.00
Online Registration System	1,120.00
	55,000.00

-- Bureau Meetings and Ministerial Council	
Staff Travel and Lodging	16,000.00
Office Expenses / Equipment	1,000.00
External Staff (Interpreters)	18,880.00
Representation	1,000.00
Other operating cost	3,000.00
Online Registration System	1,120.00
	41,000.00
Total Statutory Meetings	447,120.00

Research Assistant Programme and Junior Professional Officer Programme	
Subsistence/Lodging Research Assistant 4 Vienna 4 Copenhagen	124,000.00
4 Junior Professional Officer Programme	116,000.00
Insurance	8,000.00
Documentation/Research	3,000.00
Equipment/Office Costs	2,000.00
Electricity / cable TV / internet	5,000.00
Total Research Assistant Programme and Junior Professional Officer Programme	258,000.00

Helsinki +50 Initiative: Reaffirming a Common Purpose	
Staff Travel and Lodging	10,000.00
External Staff	2,000.00
2 new human resources	48,000.00
Representation	5,000.00
Other operating cost	5,000.00
Total Helsinki +50 Initiative	70,000.00

Vienna Liaison Office	
Office Rent	50,000.00
Representation Vienna	3,000.00
Events	2,000.00
Local transportation	1,000.00
Deposit/Bank charges/Fee	1,000.00
Electricity	5,000.00
Cleaning	12,000.00
Furniture/Equipment	10,000.00
Postage/Freight	500.00
Telephone/fax	9,000.00
Stationery/Supplies	3,000.00
Miscellaneous Office Expenses	1,500.00
Total Vienna Liaison Office	98,000.00

ACTIVITIES

-- Programmes and Missions	
Staff Travel and Lodging	36,000.00
Equipment/Office Expenses	2,000.00
External Staff	6,000.00
Other operating cost	3,000.00
	47,000.00

-- Presidential Support	
Staff Travel and Lodging	35,000.00
External Staff	5,000.00
Representation	5,000.00
Other operating cost	3,000.00
	48,000.00

-- Election Observation	
Staff Travel and Lodging	120,000.00
Conference Facilities	55,000.00
External Staff (Interpreters and Locally Recruited Staff)	45,000.00
Other Operating cost	5,000.00
Pre-electoral Visit and Needs Assessment Missions	10,000.00
Follow-up Missions	10,500.00
Online Registration System	4,500.00
	250,000.00

Ad Hoc Committees	
Staff Travel and Lodging	20,000.00
External Staff (Interpreters and Locally Recruited Staff)	5,000.00
Other operating cost	5,000.00
	30,000.00

-- Publicity Expenses	
Press Releases/Brochures	3,000.00
Media Strategy	6,000.00
Social Media	4,000.00
P.R. Costs	5,000.00
	18,000.00

Total Activities	393,000.00
TOTAL OSCE PA BUDGET	4,094,279.89

OSCE PA Contributions 2021 - 2022 Financial Year

Country	Percent 2021 / 2022	Delegations Contribution 2019 / 2020	Delegations Contribution 2020 / 2021	Contribution 2021 / 2022	Delegations Contribution 2021 / 2022	OSCE PA Contribution 2021 / 2022
Albania	0.125	€4,554	€4,116	€5,118	€4,554	€564
Andorra	0.125	€4,554	€4,116	€5,118	€4,554	€564
Armenia	0.050	€1,821	€1,646	€2,047	€1,821	€226
Austria	2.503	€91,184	€82,424	€102,480	€91,184	€11,296
Azerbaijan	0.050	€1,821	€1,646	€2,047	€1,821	€226
Belarus	0.280	€10,200	€9,220	€11,464	€10,200	€1,264
Belgium	3.229	€117,632	€106,331	€132,204	€117,632	€14,572
Bosnia and Herzegov	0.125	€4,554	€4,116	€5,118	€4,554	€564
Bulgaria	0.546	€19,891	€17,980	€22,355	€19,891	€2,464
Canada	5.530	€201,469	€182,113	€226,426	€201,469	€24,957
Croatia	0.190	€6,922	€6,257	€7,779	€6,922	€857
Cyprus	0.189	€6,885	€6,224	€7,738	€6,885	€853
Czech Republic	0.570	€20,765	€18,770	€23,337	€20,765	€2,572
Denmark	2.094	€76,284	€68,955	€85,734	€76,284	€9,450
Estonia	0.189	€6,885	€6,224	€7,738	€6,885	€853
Finland	1.843	€67,140	€60,690	€75,458	€67,140	€8,317
France	9.364	€341,130	€308,356	€383,388	€341,130	€42,258
Georgia	0.050	€1,821	€1,646	€2,047	€1,821	€226
Germany	9.350	€340,620	€307,895	€382,815	€340,620	€42,195
Greece	0.978	€35,629	€32,206	€40,042	€35,629	€4,414
Holy See	0.125	€4,554	€4,116	€5,118	€4,554	€564
Hungary	0.598	€21,785	€19,692	€24,484	€21,785	€2,699
Iceland	0.190	€6,922	€6,257	€7,779	€6,922	€857
Ireland	0.750	€27,322	€24,697	€30,707	€27,322	€3,385
Italy	9.337	€340,147	€307,467	€382,283	€340,147	€42,136
Kazakhstan	0.360	€13,115	€11,855	€14,739	€13,115	€1,625
Kyrgyzstan	0.050	€1,821	€1,646	€2,047	€1,821	€226
Latvia	0.189	€6,885	€6,224	€7,738	€6,885	€853
Liechtenstein	0.125	€4,554	€4,116	€5,118	€4,554	€564
Lithuania	0.189	€6,885	€6,224	€7,738	€6,885	€853
Luxembourg	0.470	€17,122	€15,477	€19,243	€17,122	€2,121
Malta	0.125	€4,554	€4,116	€5,118	€4,554	€564
Moldova	0.050	€1,821	€1,646	€2,047	€1,821	€226
Monaco	0.125	€4,554	€4,116	€5,118	€4,554	€564
Mongolia	0.050	€1,821	€1,646	€2,047	€1,821	€226
Montenegro	0.050	€1,821	€1,646	€2,047	€1,821	€226
Netherlands	4.351	€158,507	€143,278	€178,142	€158,507	€19,635
North Macedonia	0.125	€4,554	€4,116	€5,118	€4,554	€564
Norway	2.050	€74,681	€67,506	€83,933	€74,681	€9,251
Poland	1.350	€49,180	€44,455	€55,273	€49,180	€6,092
Portugal	0.980	€35,701	€32,271	€40,124	€35,701	€4,423
Romania	0.600	€21,858	€19,758	€24,566	€21,858	€2,708
Russian Federation	6.000	€218,580	€197,580	€245,657	€218,580	€27,077
San Marino	0.125	€4,554	€4,116	€5,118	€4,554	€564
Serbia	0.140	€5,100	€4,610	€5,732	€5,100	€632
Slovakia	0.280	€10,200	€9,220	€11,464	€10,200	€1,264
Slovenia	0.219	€7,978	€7,212	€8,966	€7,978	€988
Spain	4.584	€166,995	€150,951	€187,682	€166,995	€20,687
Sweden	3.231	€117,705	€106,397	€132,286	€117,705	€14,581
Switzerland	2.810	€102,368	€92,533	€115,049	€102,368	€12,681
Tajikistan	0.050	€1,821	€1,646	€2,047	€1,821	€226
Turkey	1.010	€36,794	€33,259	€41,352	€36,794	€4,558
Turkmenistan	0.050	€1,821	€1,646	€2,047	€1,821	€226
Ukraine	0.680	€24,772	€22,392	€27,841	€24,772	€3,069
United Kingdom	9.350	€340,620	€307,895	€382,815	€340,620	€42,195
USA	11.500	€418,945	€378,695	€470,842	€418,945	€51,897
Uzbekistan	0.350	€12,750	€11,525	€14,330	€12,750	€1,579
Total	99.998	€3,642,999	€3,292,943	€4,094,279.89	€3,642,999	€451,281