



**AUTUMN MEETING  
OF THE OSCE PARLIAMENTARY  
ASSEMBLY**

**GENERAL  
INFORMATION**

*( as 29 June 2019)*

*Marrakech, Morocco*

*4-6 October 2019*

## **Information about the 18<sup>th</sup> Autumn Meeting of the OSCE Parliamentary Assembly**

### **VENUES OF THE MEETING**

Conference Center of the Hotel Mövenpick Mansour Eddhabi/ Marrakech

Avenue Mohammed VI, Hivernage, 40000 Marrakech, Morocco

Tel: +212 5 24 33 91 00

Web site: <https://www.movenpick.com/fr/africa/morocco/marrakech/hotel-marrakech/>

All meetings will take place at the Conference Center of the Hotel Mövenpick Mansour Eddhabi/Marrakech.  
For more information, please contact the staff listed below:

### **CONTACTS**

#### **Staff of the House of Councilors of the Kingdom of Morocco**

**Ms. Sihame Abchir, Secretary of the Delegation to the OSCE PA**

Tél : + 212 661 57 31 83

E-mail : [sihameabchir@yahoo.fr](mailto:sihameabchir@yahoo.fr)

[oscepamarrakesh2019@gmail.com](mailto:oscepamarrakesh2019@gmail.com)

#### **OSCE PA INTERNATIONAL SECRETARIAT :**

**Ms. Odile Lelarge, Head of Conference Services**

Tél : +45 33 37 80 40

Fax : +45 33 37 80 30

E-mail : [odile@oscepa.dk](mailto:odile@oscepa.dk)

**DRAFT PROGRAMME\***

**THURSDAY, 3 OCTOBER 2019**

Arrival of Delegates – Accommodation / Registration

**FRIDAY, 4 OCTOBER 2019**

09:30 – 12:30      **MEDITERRANEAN FORUM**

12:30 – 14:30      Lunch break

**Parliamentary Conference on “Promoting Security Across the Euro-Mediterranean Region: The Role of the OSCE and its Partners”**

14:30 – 15:15      **OPENING SESSION**

15:15 – 15:30      Coffee break

15:30 – 17:45      **SESSION 1**

*Evening*              *Reception*

**SATURDAY, 5 OCTOBER 2019**

**Parliamentary Conference “Promoting Security Across the Euro-Mediterranean Region: The Role of the OSCE and its Partners”- continuation**

09:30 – 12:30      **SESSION 2**

12:30 – 14:30      Lunch Break

14:30 – 17:30      **MEETING OF THE STANDING COMMITTEE**

*Evening*              *Reception*

**SUNDAY, 6 OCTOBER 2019**

**Parliamentary Conference “Promoting Security Across the Euro-Mediterranean Region: The Role of the OSCE and its Partners” - continuation**

09:00 – 11:45      **SESSION 3**

11:45 – 12:00      **CLOSING SESSION**

*Afternoon*              *CULTURAL PROGRAMME / DEPARTURES*

**MONDAY, 7 OCTOBER 2019**

*DEPARTURES*

*\*This draft programme may be amended. A detailed programme will be sent to all participants in due time.*

## HOTELS AND ACCOMMODATION

Rooms in the hotels listed below are blocked for the 18<sup>th</sup> Autumn Meeting participants at special prices:

<b>HOTEL MÖVENPICK MANSOUR EDDHABI MARRAKECH</b> <b>Address:</b> <u>Boulevard Mohamed VI, Marrakech 40000</u> <b>Website:</b> <u>www.movenpick.com/fr/africa/morocco/marrakech/hotel-marrakech/overview/</u>
<b>HOTEL LA MAMOUNIA</b> <b>Address:</b> <u>Avenue Bab Jdid 4, Marrakech 40040</u> <b>Website:</b> <u>www.mamounia.com/fr/</u>
<b>HOTEL SAVOY LE GRAND HOTEL</b> <b>Address:</b> <u>Avenue Prince Moulay Rachid, Marrakech 40000</u> <b>Website:</b> <u>www.savoylegrandhotelmarrakech.com/</u>
<b>HOTEL MEDINA &amp; SPA MARRAKECH</b> <b>Address:</b> <u>L'Hivernage, Marrakech</u> <b>Website:</b> <u>www.atlasmedinaspamarrakech.com/</u>
<b>HOTEL RADISSON BLU</b> <b>Address:</b> <u>166, 176 Avenue Mohammed V, Marrakech 40000</u> <b>Website:</b> <u>https://www.radissonblu.com/fr/hotel-marrakech</u>
<b>HOTEL ATLAS ASNI MARRAKECH</b> <b>Address:</b> <u>40020, Boulevard Mohamed VI, Marrakech</u> <b>Website:</b> <u>hotelatlasasni-marrakech.h-rez.com/</u>

### **Booking instructions:**

Reservations must be made no later than the deadlines set by the Shems Travel Agency. Please note that reservations after the date set by the hotels will be possible only if there are available rooms. Negotiated rates cannot be guaranteed after the deadlines.

Reservations will be treated on a first-come-first-served basis. We strongly recommend that delegations make their reservations without delay and before the cut-off date cited above. After this date, hotel room availability cannot be guaranteed.

Consult the reservation form for more information. For further information on the services offered by each hotel, we recommend that you consult the hotel website.

Secretaries of delegations who wish to reserve rooms for several persons should fill out a form for each of these persons.

When booking, you will need to provide credit card information.

### **REGISTRATION**

The registration form must be sent to **Ms. Odile Lelarge** at the International Secretariat of the OSCE Parliamentary Assembly (e-mail: [odile@oscepa.dk](mailto:odile@oscepa.dk)) **and** to the House of Councilors (e-mail: [oscepamarrakesh2019@gmail.com](mailto:oscepamarrakesh2019@gmail.com)) not later than **5<sup>th</sup> September 2019**.

The **Registration Desk** will be open in the lobby of the Conference Center on **3<sup>rd</sup> October from 14:00 to 19:00**, for the remainder of the Autumn Meeting until the end of the official meetings **from 8:30 to 18:00 (12:00 Sunday 6<sup>th</sup> October)**. Please register as soon as possible after your arrival in Marrakech. Participants and accompanying persons will be able to collect their identity badges, conference information and materials at the registration and information desk located in the lobby of the Conference Center.

## ARRIVAL AND DEPARTURE

**Participants are kindly requested to indicate their flight references, as well as their dates and times of arrival and departure, when registering.**

### **Airport in Marrakech:**

**Marrakech Menara Airport** is the primary airport serving Marrakech. It is located 10 kilometers from the city centre. Participants will be able to use a separate passport control booth for the delegations of the OSCE PA. There will be an information desk with the logo of the OSCE PA Autumn Meeting in the arrival hall. On-duty staff will help participants to get to the buses.

### **Arrival in Marrakech**

There will be a bus transfer service organized from the airport to the conference hotels for participants arriving on 3<sup>rd</sup> and 4<sup>th</sup> October.

On all other dates, participants are asked to make their own travel arrangements.

### **Departure from Marrakech**

A transfer service will be provided from the conference hotels to the airport on 6 and 7 October in accordance with the departure schedule of delegations. Transportation schedules will be available at the information desks at the hotels in due time.

On all other dates, participants are asked to make their own travel arrangements.

Delegates are kindly asked to confirm the date and time of their departure at the Registration and Information Desk when registering.

## **TRANSPORTATION DURING THE AUTUMN MEETING**

Shuttle buses will be provided between the different above-mentioned hotels, the Conference Center of the hotel Mövenpick Mansour Eddhabi Marrakech and all official and cultural events venues when necessary. Transportation schedules will be available at the information desks at the hotels in due time.

## **PASSPORTS AND VISAS**

**It is the responsibility of delegates who need an entry visa to check the necessary formalities. It is recommended not to postpone visa applications to the last minute.**

To enter and stay in the Kingdom of Morocco you must have a valid passport.

## **INFORMATION DESK IN THE CONFERENCE CENTER MÖVENPICK MANSOUR EDDHABI**

The information desk will be open in the lobby of the Conference Center of the hotel Mövenpick Mansour Eddhabi Marrakech on **3 October** and until the end of the official meetings **from 8:00 to 20:00** and will provide information about transportation schedules and the accompanying persons' programme.

## **INFORMATION DESKS IN THE HOTELS**

Information desks will be open at the conference hotels on **3 October** and for the remainder of the Autumn Meeting **from 8:00 to 20:00** and provide the following information: transportation schedules, social events, accompanying persons' programme as well as any additional information which may be of use for the participants during their stay for the Autumn Meeting.

## **IDENTIFICATION AND SAFETY**

For security reasons, all participants, including accompanying persons, observers, delegation staff and members of the press, will be required to wear identity badges at all meetings and social functions.

In case of loss of your personal badge, please report to the registration and information desk immediately.

## **DIPLOMATIC MISSIONS**

Foreign diplomatic missions in the Kingdom of Morocco will be informed by the organizers about the OSCE PA Autumn Meeting and will receive a copy of the programme. Participants who wish to contact their diplomatic mission may consult the list of missions on the website of the Ministry of Foreign Affairs of the Kingdom of Morocco: <https://www.diplomatie.ma/en/Nouscontacter.aspx>

## **DOCUMENTATION / PHOTOCOPYING**

The OSCE PA International Secretariat will send by e-mail the relevant materials to national delegations in advance. Most of the documents of the Autumn Meeting can also be downloaded from the OSCE PA website ([www.oscepa.org](http://www.oscepa.org)). Additional materials will be available at the Conference Center.

There will be photocopiers available at the Conference Center. Delegations are kindly asked to make six copies of their reports and speeches and distribute them in advance to the interpreters' cabins with the help of the International Secretariat.

## **INTERPRETATION**

During the Parliamentary Conference and the Standing Committee, simultaneous interpretation will be provided exclusively in the six official OSCE languages: English, French, German, Italian, Russian and Spanish.

Written translation will not be provided.

## **CULTURAL PROGRAMME**

A Cultural programme will be offered to participants on Sunday, 6<sup>th</sup> October 2019.

## **PROGRAMME FOR ACCOMPANYING PERSONS**

A programme for accompanying persons will be arranged while delegates are engaged in the Autumn Meeting.

The accompanying persons' programme will be available to badge holders and they are asked to wear their badges during every part of the programme. Accompanying persons are requested to sign up for excursions at the hotels' information desks upon arrival in Marrakech. Additional information will be distributed in due time.

## **CATERING AT THE CONFERENCE CENTER**

Numerous restaurants and cafes are located within walking distance from the Conference Center.

## **INSURANCE**

Personal and medical insurance are the responsibility of the individual participant. The host party will not be responsible for any loss of luggage, currency or personal effects, or any medical costs.

## **MEDICAL FACILITIES**

A first aid facility will be available for participants between 3<sup>rd</sup> and 6<sup>th</sup> October, from 8:00 to 20:00 at the conference hotels.

However, illness requiring medical treatment or hospitalization is the responsibility of the individual. Delegates taking medicine should bring enough to cover their needs. Please note that in case of a health emergency outside the conference hotels, and outside business hours, the emergency line 112 is available for OSCE PA Autumn Meeting participants.

## **DRESS CODE**

Business attire is required for all official occasions; for the receptions business attire or evening wear are suitable. Casual wear is suitable for the accompanying persons' programme and cultural programme.

## **CLIMATE AND TIME**

The climate in Marrakech is continental, dry, with lots of sunny days.

The weather in October: Days are usually hot with balmy evenings. The average daily maximum is 30 C and the average daily minimum is 17C.

Time zone of the Kingdom of Morocco in October: GMT + 1 hours.

## **CURRENCY AND BANKING SERVICES**

The currency used in Kingdom of Morocco is the Moroccan Dirham (DHS). Most major credit cards are accepted everywhere. Cash can be obtained from ATMs.

Banks are open from Monday to Friday from 9:00 to 16:00. The currency can also be exchanged at the Marrakech Airport at currency exchange offices.

## **ELECTRICITY**

The voltage in the Kingdom of Morocco is 220V/50Hz and European style two-pin sockets are used.

## **TELECOMMUNICATIONS**

The international code for the Kingdom of Morocco is +212. There will be wireless internet available at the hotels.

## **TOURIST INFORMATION**

The multilingual website:

<https://www.infostourismemaroc.com/ville/tourisme-maroc-ville-Marrakech.html>

It contains tourist and practical information about the Kingdom of Morocco.