

Information for participants
Parliamentary Conference on Combating International Terrorism
28 March 2017

Venue: Tavrishesky Palace (47, Shpalernaya Street, St. Petersburg).

Opening: 10.00 on 28 March 2017.

Organizers: Interparliamentary Assembly of Member Nations of the Commonwealth of Independent States and Parliamentary Assembly of the Organization for Security and Co-operation in Europe

1. REGISTRATION

All participants are requested to provide the following information:

- Full name;
- Position;
- Organization;
- Time, date and arrival flight number;
- Time, date and departure flight number.

Registration for the conference will take place in the conference venue on 27–28 March. The participants must also fill in the online registration form via a link from the official web-site of the IPA CIS at www.iacis.ru. The form will be available in Russian and English.

For contacts, see paragraph 10.

2. VISAS

Those participants who need an entry visa to Russia, should obtain it in advance from a relevant diplomatic mission of the Russian Federation using the personal invitation letter to the Conference signed by the organizers.

Those participants, who need visa support, and do not have a personal invitation, should tick the corresponding field "NEED VISA SUPPORT" in the online registration form of the Conference to receive a personal invitation and apply for a visa.

It is also recommended to send the information on attending the Conference to the responsible persons in advance (see paragraph 10).

**3. MEETING,
FAREWELL,
TRANSFERS**

The participants will be welcomed upon arrival at the Pulkovo airport of St. Petersburg.

Transfer to and from the airport will be provided according to the flight schedule.

Transfer to and from the venue of the Conference in the Tavrishesky Palace will be provided according to the schedule of the event.

Transportation will be provided only for the activities within the program of the event.

4. PARKING

Parking in St. Petersburg is free of charge, excluding paid parking area in the city center. Parking near the Tavrishesky Palace will be provided on extra parking space with special car passes. In order to receive a special car pass, please, contact the coordinator (see paragraph 10).

5. ACCOMMODATION

The participants can make reservations through the “Service Bureau” company (the hotel booking form is attached).

Accommodation is covered by the participants at their own cost.

Information on the dates of arrival and departure should also be submitted to the responsible person (see paragraph 10).

6. BADGES

All participants are requested to carry their individual badges at all times during the events within the Conference program.

Badges can be obtained during the registration in the Tavrishesky Palace.

7. SIMULTANEOUS INTERPRETATION Simultaneous interpretation into/from English, Russian and French will be provided during the Conference meetings.

8. CATERING

Lunch will be served in the Tavrichesky restaurant and should be paid by participants in local currency. Participants can buy lunch tickets in advance at the registration desk.

According to the program, the participants will be offered a coffee break provided by the Conference organizers.

9. CULTURAL PROGRAM AND OTHER EVENTS

On 27 March 2017 the Interparliamentary Assembly of Member Nations of the Commonwealth of Independent States will be hosting the Inaugural Plenary Session of the IPA CIS dedicated to its 25th anniversary (Dumsky Hall, 16.00), as well as the gala concert (Ekaterininsky Hall, 18.00) and the reception (Ekaterininsky Hall, 19.00). The participants of the Conference are invited to attend these events.

Information on cultural events in St. Petersburg will be available at the reception desk.

10. CONTACT INFORMATION

The participants are advised to provide information on their participation in the Conference, dates of arrival/departure and hotel reservations **not later than 17 March 2017**.

Contacts:

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