



Delegate Booking Form

DELEGATE FEES	National Governmental Organisations, Executive Agencies, Legal Sector, Private Sector	Local and Regional Authorities, Universities and Colleges, Trade Unions, Think Tanks
1 Place	€395 / £345 per delegate	€345 / £295 per delegate
2+ Places	€345 / £295 per delegate	€310 / £265 per delegate

Delegate Details

Delegate Name	Position	Event title	Date	Email Address
1.		Employment and Social Inclusion in Europe	14/05/14	
2.				
3.				
4.				
5.				
6.				

Key Contact Details Invoice Details

Name: Organisation: Department: Address: Telephone: Fax: Email:	Name: Organisation: Department: Address: Telephone: Fax: Email:
<input type="checkbox"/> I wish to receive joining instructions exclusively on behalf of the delegate(s)	<input type="checkbox"/> Same as key contact details <input type="checkbox"/> Tick if you DO NOT wish to receive invoice by email Purchase Order No. (if applicable):

Method of Payment

<input type="checkbox"/> I will pay €/£ by credit card. Please contact me to obtain the necessary details <input type="checkbox"/> Please invoice my organisation for €/£ <input type="checkbox"/> I enclose a cheque for €/£ payable to Public Policy Exchange Ltd	NOTE: UK registrations are subject to VAT which is charged at 20%
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Confirmation

I/We agree to notify you of all cancellations and changes in writing no less than 30 days prior to the date of the event. I/We further agree to pay €120/£100 administration charge per place on cancellation. If cancellation is received less than 30 days prior to the date of the conference then the full fee is payable; however, a substitute may be sent.

Signed:
 Date:

PLEASE EMAIL BACK TO bookings@publicpolicyexchange.co.uk
 OR FAX BACK TO +44 845 606 1539