



Copenhagen, 21 March 2012

**Memorandum on the OSCE PA Observation of the
Parliamentary Elections in Armenia, 6 May 2012**

Delegation

The OSCE Parliamentary Assembly has received an official invitation from the President of the National Assembly of the Republic of Armenia, Mr. Samvel Nikoyan, to send a delegation to observe the parliamentary elections in the Republic of Armenia on 6 May 2012. President Petros Eftymiou has decided to send an election observation mission to this election, and he has appointed the Head of the Belgian Delegation to the Assembly, Mr. Francois-Xavier De Donnea, to head the PA Mission. The OSCE PA will co-operate with the long-term observers deployed by the OSCE/ODIHR as well as with the other parliamentary institutions present.

The International Secretariat is currently receiving registrations for the election observation mission to Armenia. Please find attached the registration form which we kindly ask you to complete and return before the **deadline on 16 April 2012** with a copy of each Member's passport.

Hotels

A pre-booking for the OSCE PA Delegation has been made at two hotels:

Armenia Marriott Hotel Yerevan

1, Amiryan Street, Yerevan

Tel: +374 1 059 92 55

Fax : +374 1 059 92 65

<http://www.marriott.com/hotels/travel/evnmc-armenia-marriott-hotel-yerevan/>

Price:

- AMD135 000 (ca. €270) per night for a standard single room incl. 20% VAT and breakfast
- AMD145 000 (ca. €290) per night for a standard double room incl. 20% VAT and breakfast.

*Please note that the Armenia Marriott Hotel Yerevan has the following cancellation policy: no-show or cancellation **after 20 April 2012** will apply **cancellation fee for full length of the stay.***

Golden Tulip Yerevan Hotel

14, Abovian Street, Yerevan

Tel: +374 1 58 94 00

Fax: +374 1 52 82 91

<http://www.goldentulipyerevan.com/>

Price:

- AMD 58 000 (ca. €114) per night for a standard single room incl. 20% VAT and breakfast
- 64 000 (ca. €125) per night for a standard double room incl. 20% VAT and breakfast.

*Please note that the Golden Tulip Yerevan Hotel has the following cancellation policy: no-show or cancellation **after April 26 2012** will result in your **credit card being charged for one night's stay.***

Attached are **the hotel booking forms** which we kindly ask you to complete and forward to the hotels, with a copy to Iryna Sabashuk (Iryna@oscepa.dk) as soon as possible. Accommodation in Yerevan is rather limited and with a large number of international observers traveling to Armenia, late bookings will be a problem. **We therefore urge delegates to book their hotel rooms as early as possible.**

Preliminary Programme

The preliminary programme for the OSCE PA Observer Mission is as follows:

- Friday, 4 May
Registration outside the Briefing Room
All day - Briefing programme – *Armenia Marriott Hotel Yerevan*
- Saturday, 5 May
10:00 – 11:00 Technical arrangements and Deployment of PA STO teams -
Armenia Marriott Hotel Yerevan
- Sunday, 6 May
Observation
- Monday, 7 May
08:30 Debriefing – *Armenia Marriott Hotel Yerevan* (for delegates without overnight stay in their deployment place)
Press conference and departures

A detailed **parliamentary briefing programme and briefing materials** for Members participating in the election observation mission will be sent out shortly.

In accordance with the OSCE PA Astana Declaration 2008, participants are expected to attend the full briefing programme as well as the debriefing. All Members should therefore plan to be present in Yerevan no later than the morning of 4 May.

Please note that the Delegation's working language is **English**.

Visas

Members whose country has an Armenian Diplomatic Representation are requested to apply for and collect their Armenian visas before departure for Yerevan.

Airport transfer

We are looking into airport transfer possibilities for the Delegation. We will send you more details about this as soon as possible.

Please also note that there is an exit fee (airport tax) of AMD 10 000 (Approx. EUR 20) which each observer will be required to pay to the airport upon departure from Yerevan in AMD.

Deployment

On 6 May Members will be deployed to observe the elections in teams of two. Those who have any special wishes concerning the place of their deployment are kindly asked to inform the International Secretariat as soon as possible. **We encourage Members to deploy outside of Yerevan.**

Car/driver and interpreter on Election Day

The OSCE/ODIHR will assist us in finding suitable cars/drivers and interpreters for our teams for Election Day. Please let the Secretariat know if your Embassy in Yerevan will provide Members with a car and an interpreter.

The cost for a car/driver on Election Day will be communicated shortly.

I would like to remind you that national parliaments are responsible for their own Member's expenses, including any Hotel cancellations. **We also urge Members to have health and travel insurance that is valid in Armenia.**

Yours sincerely,



Tina Schøn
Deputy Secretary General