



To: Heads of all OSCE PA Delegations  
CC: Secretaries of OSCE PA Delegations

Copenhagen, 13 October 2011

Dear Heads of Delegations,

The OSCE Parliamentary Assembly has received an official invitation from the Speaker of the Russian State Duma, Mr. Boris Gryzlov, to send a delegation to observe the parliamentary elections in the Russian Federation, which will be held on 4 December 2011. President Petros Efthymiou has decided to deploy an Election Observation Mission to these elections. He will lead this mission himself.

The International Secretariat has already started necessary preparations including the arrangements to establish our office in the Marriot Royal Aurora Hotel in Moscow, where we expect most of the delegation members to stay.

Those interested in obtaining more information about this Election Observation Mission are asked to contact Deputy Secretary General Tina Schøn or Logistics Officer Iryna Sabashuk ([iryna@oscepa.dk](mailto:iryna@oscepa.dk)) at the International Secretariat.

Please find attached the CEC Accreditation Form and the OSCE PA registration form for Members wishing to observe this election. We kindly ask you to return the completed forms along with a scanned copy of the Members' passport to the International Secretariat **before Monday, 14 November 2011**. I would like to remind you that all observers are expected to arrive in Moscow in time to attend the briefings on 1-2 December 2011, and stay for the observer debriefing on the morning of 5 December 2011. We also attach the Marriott Hotel reservation form. Please note that the deadline for hotel reservations within the group booking is **Friday 11 November 2011**.

We are working on logistical arrangements for this Mission, and we will provide you with more information, including a draft programme and other related documents, as soon as possible.

I also wish to inform you that national parliaments are responsible for all expenses of their members and that all meetings and briefings will be conducted in English only.

Yours sincerely,

A handwritten signature in blue ink, which appears to read 'Spencer Oliver'. The signature is fluid and cursive.

R. Spencer Oliver  
Secretary General