

- Courtesy translation -

MODTAGET  
LEDELSESSEKRETARIATET

Dato 30/5-11 Kl.

Warsaw, 25 May 2011.

Dear Colleagues,

On 1st July 2011 Poland will assume the Presidency of the Council of the European Union. The parliamentary dimension of the Presidency will be implemented jointly by the Sejm of the Republic of Poland and the Senate of the Republic of Poland, so traditionally both Chambers will be the hosts of meetings of sectoral committee chairs. We are convinced that the meetings will provide an excellent forum for sharing views and discussing many current issues related to the functioning of the European Union.

Therefore, we have the honour of inviting you to the Conference of Defence Affairs Committee Chairs (CODACC), which will be held on 3-5 July 2011 in Warsaw in the Sejm and Senate buildings. The meeting will start with a welcome dinner on Sunday, 3 July 2011.

Please find enclosed a draft programme and general information on the Conference. All up-to-date details of the meeting can be found on the Polish Presidency parliamentary dimension website at [www.parl2011.pl](http://www.parl2011.pl). Also available on the website are electronic forms through which you can book your participation in the conference and hotel accommodation.

We are looking forward to our July meeting in Warsaw.

Yours sincerely,

/-/  
Stanisław Wziątek

Chairman

of the National Defence Committee  
of the Sejm of the Republic of Poland

/-/  
Maciej Klima

Chairman

of the National Defence Committee  
of the Senate of the Republic of Poland

- Courtesy translation -

Warsaw, 26 May 2011.

Dear Mr Speaker,

On 1 July 2011, Poland will assume the Presidency of the Council of the European Union. In line with the European tradition, the parliamentary dimension of the Presidency will be implemented jointly by the Sejm and the Senate of the Republic of Poland in the form of meetings of sectoral committees chairs. The programme and subject matter of the meetings will be related to the Presidency priorities adopted by Poland.

Please find enclosed the invitation from the Chairs of the National Defence Committees of the Sejm and the Senate of the Republic of Poland to the Conference of Defence Committee Chairs (CODACC) to be held at the Sejm and the Senate on 3-5 July 2011.

We would be grateful if you could pass on the attached invitation to the Chairs of the committees concerned.

Yours sincerely,

Grzegorz Schetyna

Bogdan Borusewicz

Mr

Thior Pedersen

President of the Folketinget  
of the Kingdom of Denmark

Copenhagen



**CONFERENCE  
OF DEFENCE AFFAIRS COMMITTEE CHAIRS  
OF PARLIAMENTS OF EU MEMBER STATES  
(CODACC)**

EU-NATO after Lisbon – a new concept of challenges and threats

3-5 July 2011, Warsaw

The Sejm of the Republic of Poland, Column Hall

**DRAFT PROGRAMME**

SUNDAY, 3 JULY 2011

- |                |  |
|----------------|--|
| <b>All day</b> | Arrivals of delegations, transfer to hotels, hotel check-in and registration of participants<br><br>Transport from the airport arranged by the participants on their own |
| <b>15:45</b>   | Transfer from hotels to the Warsaw Rising Museum<br>(ul. Grzybowska 79)  |
| <b>16:00</b>   | Tour of the Warsaw Rising Museum   |
| <b>18:30</b>   | Return from the Museum to hotels   |
| <b>19:30</b>   | Transfer from hotels to the Forteca Restaurant<br>(ul. Zakroczymska 12)  |

**19:45** Official dinner hosted by the Chairman of the National Defence Committee of the Sejm, Deputy Stanisław Wziątek and the Chairman of the National Defence Committee of the Senate, Senator Maciej Klima

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**21:45** Transfer from the restaurant to hotels

MONDAY, 4 JULY 2011

**8:20** Departure from hotels

**8:40** Arrival at the Sejm (*main entrance*)

**9:00** **Opening of the Conference:**  
Mr Grzegorz SCHETYNA, Marshal of the Sejm

SESSION I

**9:15** **Priorities of the Polish security and defence policy**  
- Mr Bogdan KLICH, Minister of National Defence

**10:00** **European Security and Defence Policy**  
- (speaker to be confirmed)

Debate

**11:00** Coffee break

**11:15** Continuation of the session - debate

**12:00** Family photo of the conference participants in the Main Hall of the Sejm

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**12:15** Lunch (*Senate, Room 179*)

**13:00** Tour of the Sejm and Senate buildings (for interested participants)

SESSION II

- 13:30**                    **NATO – EU relations after the entry into force of the Treaty of Lisbon and NATO’s New Strategic Concept**  
– Deputy Jadwiga ZAKRZEWSKA, Vice-President of the NATO Parliamentary Assembly
- 14:00**                    **Current challenges to the Common Security and Defence Policy** – (speaker to be confirmed)
- Debate
- 16:00**                    End of session
- Transfer to hotels
- 18.20**                    Departure from hotels to Wilanów Palace  
(*ul. Stanisława Kostki Potockiego 10/16*)
- 19:00**                    Concert of classical music in the Wilanów Palace
- Walk to the Villa Nuova Restaurant  
(*ul. Stanisława Kostki Potockiego 23*)
- 20:00**                    Official dinner hosted by Chairman of the National Defence Committee of the Sejm, Deputy Stanisław Wziątek and Chairman of the National Defence Committee of the Senate, Senator Maciej Klima

TUESDAY, 5 JULY 2011

- 8:40                      Departure from hotels
- 8:50                      Arrival at the Sejm (*main entrance*)

SESSION III

**9:00**                    **Relations between the European Union and the Russian Federation** – Prof. Adam Daniel ROTFELD, Former Minister of Foreign Affairs

Representative of the State Duma or the Council of the Russian Federation (to be confirmed)

Debate

**11:00**                    Coffee break

Debate

**12:30**                    **Conference wrap-up**  
Deputy Stanisław WZIĄTEK, Chairman of the National Defence Committee of the Sejm  
Senator Maciej KLIMA, Chairman of the National Defence Committee of the Senate

Walk from the Sejm for lunch

**13:00**                    Lunch (*restaurant to be confirmed*)

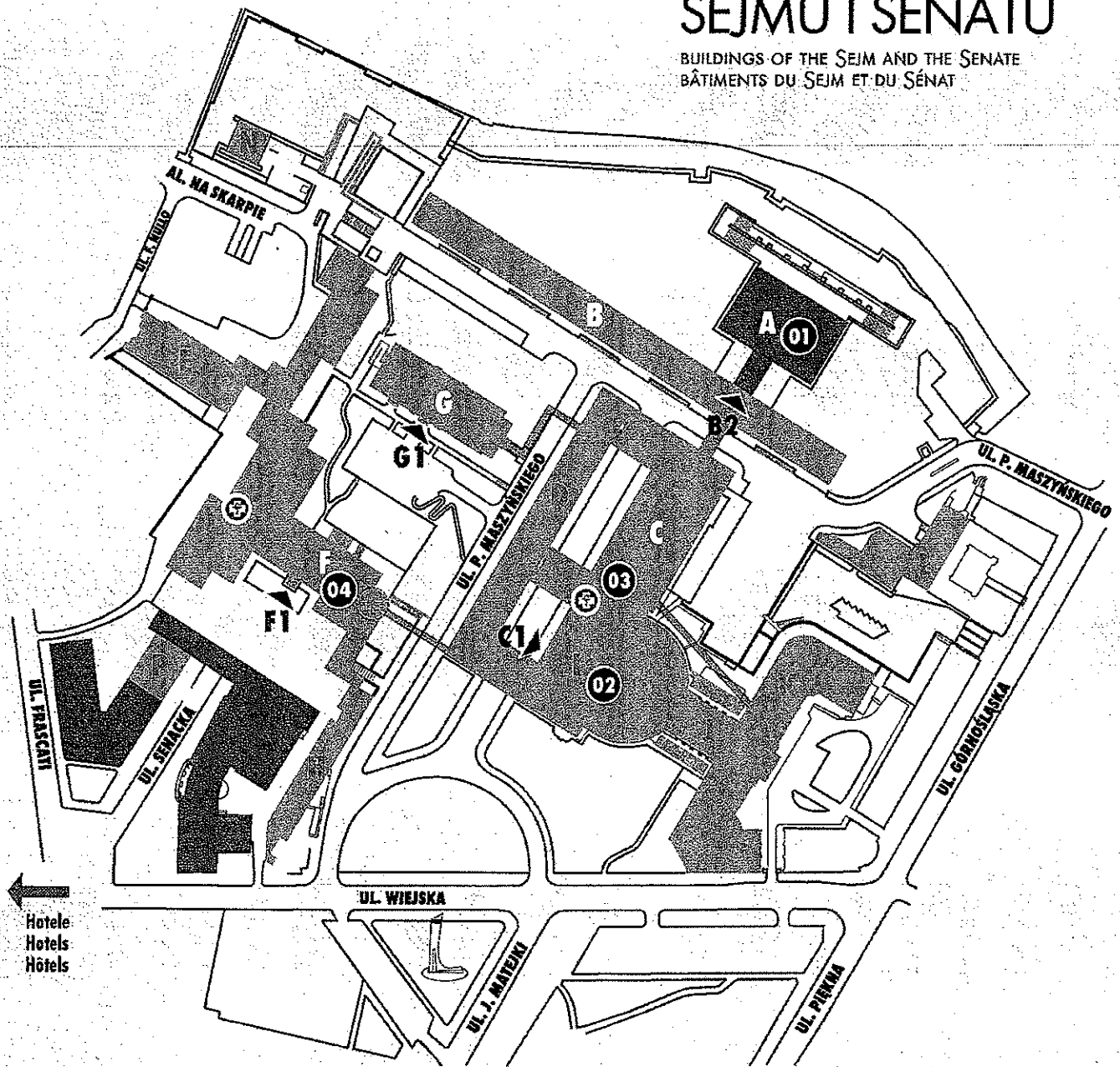
Return to the Sejm

**14.30**                    Transfer by coach from the Sejm to hotels

Transfer of the participants from hotels to the airport to be arranged on their own

# KOMPLEKS BUDYNKÓW SEJMU I SENATU

BUILDINGS OF THE SEJM AND THE SENATE  
BÂTIMENTS DU SEJM ET DU SÉNAT



- A** Gmach Senatu (wejście B2)  
Building of the Senate (B2 entrance)  
Bâtiment du Sénat (entrée B2)
- C** Gmach Sejmu (wejście C1)  
Building of the Sejm (C1 entrance)  
Bâtiment du Sejm (entrée C1)
- F** Dom Poselski (wejście F1)  
Deputies' Hotel (F1 entrance)  
Hôtel des députés (entrée F1)
- G** Budynek Komisji Sejmowych (wejście G1)  
Sejm Committees' Building (G1 entrance)  
Bâtiment des commissions du Sejm (entrée G1)

- 01** Sala posiedzeń Senatu  
Plenary Hall of the Senate  
Salle des séances du Sénat
- 02** Sala posiedzeń Sejmu  
Plenary Hall of the Sejm  
Salle des séances du Sejm
- 03** Sala Kolumnowa  
Column Hall  
Salle des colonnades
- 04** Sala konferencyjna  
Conference Room  
Salle de conférences

- C** Oznaczenia budynków  
Building signs  
Indications des bâtiments
- ◀** Oznaczenia wejść do budynków  
Entrance signs  
Indications des entrées
- 00** Oznaczenia miejsc spotkań  
Meeting place signs  
Indications des lieux des réunions

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Polska Prezydencja w Radzie UE / Wymiar Parlamentarny  
Polish Presidency of the EU Council / Parliamentary Dimension  
Présidence polonaise du Conseil de l'UE / Dimension Parlementaire

## **Conference of Defence Affairs Committee Chairs (CODACC)**

Warsaw, 3-5 July 2011

### **GENERAL INFORMATION**

#### **CONFERENCE DATE AND VENUE**

The Conference will be held in the buildings of the Sejm and the Senate in Warsaw at ul. Wiejska 4/6/8. An identification badge will have to be presented on entering the buildings. The participants are requested to use only the main entrance to the Sejm (C I) or the main entrance to the Senate (B II).

#### **REGISTRATION OF PARTICIPANTS**

The participants will be registered electronically using the online form posted on the Polish Presidency website at [www.parl2011.pl](http://www.parl2011.pl). The form is available by clicking the name of the meeting in the calendar in the left top corner of the page. Online forms and details of the meeting are available after logging in, in the section accessible to the participants only. The *login* and *password* necessary for logging in are attached to the original invitation.

#### **The registration deadline is 17 June 2011**

Having registered, the participant will receive an e-mail message confirming the receipt of the form. The message will also contain links allowing the registration form to be edited in the event any changes are necessary. Changes can be made in the form until the registration deadline. After that date, any changes should be reported to the persons responsible for the organisation of the Conference.



## HOTEL BOOKING

The participants are requested to make individual hotel bookings directly with any of the three following hotels:

### **Sofitel Warsaw Victoria Hotel**

ul. Królewska 11

00-065 Warsaw

Phone: +48 22 657 82 85

Fax +48 22 657 81 69

E-mail: [H3378-RE@sofitel.com](mailto:H3378-RE@sofitel.com)

Website: [www.sofitel.com/gb/hotel-3378-sofitel-warsaw-victoria/index.shtml](http://www.sofitel.com/gb/hotel-3378-sofitel-warsaw-victoria/index.shtml)

### **Sheraton Warsaw Hotel**

ul. Bolesława Prusa 2

00-493 Warsaw

Phone: +48 22 450 6100

Fax: +48 22 450 69 01

E-mail: [slawomir.boczkowski@sheraton.com](mailto:slawomir.boczkowski@sheraton.com)

Website: [www.sheraton.pl](http://www.sheraton.pl)

### **Le Méridien Bristol, Warsaw**

ul. Krakowskie Przedmieście 42/44

00-325 Warszawa

Phone: +48 22 55 11 825

Fax: +48 22 55 11 826

E-mail: [elzbieta.falkowska@lemeridien.com](mailto:elzbieta.falkowska@lemeridien.com)

Website: [www.lemeridien.pl](http://www.lemeridien.pl)

The booking forms are available at [www.parl2011.pl](http://www.parl2011.pl) on the tab dedicated to the meeting. The *login* and *password* necessary for logging in are attached to the original invitation. The booking forms should be filled in and faxed to the selected hotel.

The organisers have made preliminary bookings with each of the three hotels at special prices. The accommodation in each hotel will be available on the first-come, first-served basis. **Please make your bookings by 17 June 2011.** Availability of accommodation cannot be guaranteed after that date.

The cost of accommodation is covered by the delegations.

## **ARRIVALS AND DEPARTURES OF THE DELEGATIONS**

The participants are requested to arrange transport from the airport to their hotels and back on their own. Warsaw Chopin Airport recommends the services of three taxi corporations:

ELE SKY TAXI	+48 22 811 11 11	<a href="http://www.eletaxi.pl">www.eletaxi.pl</a>
SUPER TAXI	+48 22 578 98 00	<a href="http://www.supertaxi.pl">www.supertaxi.pl</a>
SAWA TAXI	+48 22 644 44 44	<a href="http://www.sawataxi.com.pl">www.sawataxi.com.pl</a>

The cost of transfer from the airport to central Warsaw is about PLN 40.

## **TRANSPORT DURING THE CONFERENCE**

The organisers will provide transport between the hotels Le Méridien Bristol, Sheraton Warsaw and Sofitel Warsaw Victoria and the conference venue as well as the venues where other events included in the conference programme will be held.

## **IDENTIFICATION BADGES**

Reception desks will be arranged at the hotels on the day of arrival, where the participants can collect their badges and conference papers. The participants who will not collect their badges and papers on the day of arrival can do so on the next day at the Parliament before the session starts. For security reasons, the participants are requested to wear identification badges throughout the conference.

The badges are colour-coded as follows:

1. Red - Head of Delegation
2. Yellow - Deputies
3. Green - Parliament Staff
4. White - Interpreters
5. Grey - Embassy Representatives
6. Blue - Press
7. Orange - Organisers

## **CONFERENCE PAPERS**

Updated versions of the programme and other documents will be available on the web page of the Conference. The participants are requested to regularly read the information posted there. The final versions of the documents will be delivered to the participants at the venue together with the conference papers.

The conference documents and papers will be available in English and French.

## **INTERPRETATION**

Simultaneous interpretation will be provided during the Conference into Polish, English and French. Additional interpreting booths will also be available to interested delegations. For technical reasons, the number of additional booths is limited. Additional booths will be allocated to the delegations on the first-come, first-served basis. Booth requests can be made by marking the appropriate box on the registration form.

## **CONFERENCE ROOM SECRETARIAT**

The Conference secretariat will be situated nearby the meeting venue, where the participants can use computers with Internet access, printers, photocopy machine, telephone and fax.

## **REQUESTS TO TAKE THE FLOOR**

All participants willing to take the floor at the conference will be requested to fill in request for the floor forms for the session concerned. The forms will be attached to the conference papers available at the venue.

## **INFORMATION FOR SMOKERS**

Smoking is allowed in the Sejm and Senate buildings only in designated locations. The locations are clearly marked and will be accessible to the Conference participants.

## **CURRENCY**

The legal tender in Poland is the ZLOTY (PLN). 1 PLN = 0.25 EUROS. All major types of payment cards are acceptable in Poland and can be used to pay at most retail and service facilities.

## **WEATHER**

The average temperatures in Warsaw at the beginning of July are about 22°C in the day and 13°C at night.

## **PERSONS RESPONSIBLE FOR THE ORGANISATION OF THE CONFERENCE:**

**Jacek ZIENTARSKI – Secretary of the National Defence Committee of the Sejm**

tel. +48 22 694 11 47

fax. +48 22 694 17 91

e-mail: [jacek.zientarski@sejm.gov.pl](mailto:jacek.zientarski@sejm.gov.pl)

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tel. +48 22 694 18 61

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