



FALL MEETINGS OF THE OSCE PARLIAMENTARY ASSEMBLY

General Information

ATHENS, GREECE
9 - 12 October 2009

PROGRAMME

Friday, 9 October 2009	Conference
Saturday, 10 October 2009	Conference (cont.): morning Standing Committee: afternoon
Sunday, 11 October 2009	Forum for the Mediterranean: half day
Monday, 12 October 2009	Cultural Programme

A detailed programme will be distributed to all delegations in due time.

VENUE OF MEETINGS

All meetings will take place at:

DIVANI APOLLON PALACE & SPA HOTEL
10 Ag. Nikolaou & Iliou Str.
166 71 Athens-Vouliagmeni-Greece

Tel. +30 210 8911100,
Fax: +30 210 9658010
www.divanis.gr

HELLENIC PARLIAMENT – CONFERENCE SECRETARIAT

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INTERNATIONAL SECRETARIAT OSCE PA

Ms Odile LELARGE
Conference Co-ordinator
OSCE Parliamentary Assembly
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ACCOMMODATION

Block booking at preferential rates for participants has been made at the Divani Apollon Palace & Spa Hotel (5*) and the Amarilia Hotel (4*), which is situated opposite Divani Apollon Palace and Spa Hotel. For details, see Hotel Reservation form.

DIVANI APOLLON
PALACE & SPA HOTEL
10 Ag. Nikolaou & Iliou Str.
166 71 Athens-Vouliagmeni
Fax: +30 210 9658010
Tel. +30 210 8911100
E-mail: sales@divaniapollon.gr
www.divanis.gr

AMARILIA HOTEL
13 Agiou Nikolaou str.
16671 Athens-Vouliagmeni
Fax: +30 210 8955790
Tel. +30 210 8990391
E-mail: info@amarilia.gr
www.amarilia.gr

Reservations should be made directly with the hotel using the attached Hotel Reservation Form not later than 20th July 2009.

A copy should be forwarded to the International Secretariat in Copenhagen to Ms Odile Lelarge, Conference Coordinator: Fax: + 45 33 37 80 30; e-mail: odile@oscepa.dk, and to Ms Chara Papazouidi, Secretary of the Hellenic Delegation to the OSCE PA, Hellenic Parliament, e-mail: x.papazouidi@parliament.gr , Fax: +30 210 367 3270.

All payments for accommodation are to be made directly to the hotel upon departure.

Credit card details are required for booking confirmation.

Bookings received after the deadline will be subject to availability.

Participants are asked to read carefully the term of the cancellation policy that applies to the hotel they have chosen.

REGISTRATION AND INFORMATION DESK

The registration and information desk will be open at the “Divani Apollon Palace & Spa Hotel” at the Central Lobby.

Opening Hours:

- Thursday, October 8 from 14:00 to 20:00
- Friday, October 9, from 09:00 to 18:00

All participants are kindly requested to register at this desk where they will receive their identification badge. Participants will be required to show some official identification when registering (a passport or identity card).

A provisional List of Participants will be distributed. In order to enable the International Secretariat of the OSCE PA to issue the final list and to ensure the accuracy of its contents, national delegations are kindly requested to indicate any corrections to the provisional list at the Registration Desk.

TRANSPORTATION

Transportation from and to the “El. Venizelos” Athens Airport, as well as social events and the cultural programme, will be provided by the Hellenic Parliament.

When leaving the aircraft upon landing in Athens, participants will be guided to the Hall for Official Delegations/VIP.

There will be a desk at Athens Airport (VIP lounge) with the OSCE PA logo where delegates can meet to be led to the buses. Please note that transportation will be available only on the arrival dates of 8 and 9 October, as well as on the departure dates of 12 and 13 October.

IDENTIFICATION

For security purposes, participants are requested to wear their identity badges at all meetings and social functions. Name badges will be needed for access to all conference events.

Loss of identity badges should be reported immediately to the conference staff.

ACCOMPANING PERSONS PROGRAMME

A programme for accompanying persons has been arranged while delegates are engaged in conference sessions. A detailed programme will be announced in due time.

Accompanying persons may participate to all lunches and dinners organized by Hellenic Parliament.

VISAS

Delegates, parliamentarians, staff and accompanying persons attending the conference from countries outside of the European Union are advised to check on the website of the Ministry of Foreign Affairs to see if they need an entry visa (www.mfa.gr) and contact, if necessary, their nearest Greek Embassy or Greek Consulate for further assistance. Delegates must clearly state that they are attending the OSCE Parliamentary Assembly Meetings on their application form. Visas will be issued free of charge.

DOCUMENTATION/PHOTOCOPYING SERVICES

Material related to all meetings will be given out at registration. The host parliament will assist delegates in photocopying their speeches and documents. Delegations are strongly recommended to have their speeches reproduced in six copies and transmitted in advance through the secretariat to the interpreter's booths.

INTERPRETATION

Interpretation will be provided in all six official OSCE languages as well as in Greek. No translation service will be available.

INSURANCE

Personal and medical insurance is the responsibility of individual participants. The Hellenic Parliament will not be responsible for any loss of luggage, currency or personal effects, or any medical costs.

MEDICAL FACILITIES

Medical assistance will be available throughout the meetings.

PHOTOGRAPHS

Photographs taken during the meetings will be sent from the Hellenic Parliament, after request by the Delegations.

CURRENCY

The currency unit in Greece is the Euro (€).

Currency exchange is available at the Reception Desk of the hotels.

ATMs (Instant Cash Machines) are located in the premises of the “Divani Apollon Palace & Spa Hotel”.

OTHER SERVICES

A travel and tourist information desk will be available to participants at the “Divani Apollon Palace & Spa Hotel”, outside the Conference Hall.

Telephone, fax and internet facilities will be reserved for the press and staff.

CULTURAL PROGRAMME

On Monday October 12, 2009, the participants will be taken on a cultural programme. A detailed programme will be distributed to all delegations in due time.

WEATHER

The weather in Athens is generally sunny in this time of the year with average daily temperatures around 18-22°C.