

**SECRETARIES OF  
DELEGATIONS**

145 SD 06 E  
Original: English



**NATO Parliamentary Assembly**

**MINUTES**

Meeting of the Secretaries of Delegations  
*Salle Neuilly, Palais de Congrès, Paris, France*

Friday 26 May 2006

## ATTENDANCE LIST

### Chairpersons

Frédéric Taillet (National Assembly)  
Etienne Sallenave (Senate)

### Deputy Secretary General Deputy to the Secretary General for Partnerships and External Relations Head, Conference Service IT Manager

David Hobbs  
Andrea Cellino  
Gill Rawling  
Dwight Griswold

### Project manager (Idéecom)

Franck Attal

### Secretaries of delegations

Albania (Assembly of the Republic)  
Algeria (Council of the Nation)  
Algeria (National People's Assembly)  
Armenia (National Assembly)  
Austria (National Council)  
Azerbaijan (National Assembly)  
Belgium  
Bulgaria (National Assembly)  
Canada  
Denmark (Folketing)  
Estonia (Riigikogu)  
European Parliament  
Finland (Eduskunta)  
France  
Georgia (Sakartvelos)  
Germany (Bundesrat)  
Germany (Bundestag)  
Greece (Chamber of Deputies)  
Hungary (National Assembly)  
Iceland (Althing)  
Italy (Chamber of Deputies)  
Jordan (Senate)  
Latvia (Saeima)  
Lithuania (Seimas)  
Luxembourg (Chamber of Deputies)  
Netherlands  
Portugal (Assembly of the Republic)  
Romania (House of Deputies)  
Romania (Senate)  
Russia (Federation Council)  
Russia (State Duma)  
Slovakia (National Council)  
Slovenia (National Assembly)  
Spain (Congress of Deputies)  
Sweden (Riksdag)  
Switzerland  
Turkey (Grand National Assembly)  
Ukraine (Supreme Rada)  
United Kingdom (House of Commons)

Manjola Alizoti-Enz (acting)  
Dalila Mokhazmi (acting)  
Faiza Lamia Alahoum  
Zabela Ghazaryan (acting)  
Lukas Mussi  
Rahim Akhundov  
Frans van Melkebeke  
Borislav Penchev  
Denis Robert  
Morten Roland Hansen  
Tanja Espe  
Armand Franjulien  
Heikki Savola  
*(in the chair)*  
Archil Osidze  
Annemarie Bürsch  
Rainer Büscher  
Roxani Xeplati  
Károly Tüzes  
Stígur Stefánsson  
Cristina De Cesare  
Nathir Al-Awamleh (acting)  
Sandra Paura  
Snieguolė Žiūkaitė  
Isabelle Barra  
Leo van Waasbergen  
Luísa Pinto Basto  
Irina Bojin  
Ioan Ilie  
Viacheslav Kolotvin  
Marina Yakovlevá  
Jarmila Nováková  
Tamara Gruden-Pečan  
Mercedes Araujo  
Ann-Sofi Lindenbaum  
Pierre-Yves Breuleux  
Yeşim Uslu  
Ihor Mysyk  
Libby Davidson

**Accompanying the delegations**

Austria	David Liebich
Belgium	Ferdinand Vanthournout
Canada	Elizabeth Rody
European Parliament	Luis Balsells
	Andrea Kralova
Germany	Andrea Bou-Said
	Stephanie Brooks
	Susanne Müller
Greece	Sophia Vergis
Italy (Senate)	Laura Ellina Tabladini
Italy (Chamber of Deputies)	Pia Califano
	Stefania Perozzi
Netherlands	Wilma Kooijman
Norway	Lisbeth Merete Stock
Poland	Andrzej Januszewski
Spain	Araceli Quintano
Turkey	Aylin Sav
United Kingdom	Andrew Hubner

**French Secretariat**

Sylvie Bizzozzero

**International Secretariat**

Eva Antunano  
Isabelle Arcis  
Andrius Avizius  
Sébastien Botella  
Claudia Buerkin  
Helen Cadwallender  
Roberta Calorio  
Salima Chebrek  
Paul Cook  
Valérie Geffroy  
Christine Heffinck  
Helena Hradilova  
Anna Macdonald  
Devon Manz  
Susan Millar  
Audrey Nelson  
Ruxandra Popa  
James Rhys  
Steffen Sachs  
Zachary Selden  
Mark Simpson  
Patrick Stephenson  
Svitlana Svyetova  
Claire Watkins  
Catherine Zekas

**The meeting opened at 13.10 with Frédéric Taillet (National Assembly) in the Chair.**

**1. Opening of the proceedings**

**Mr Taillet** (FR) welcomed colleagues to the Spring Session in Paris. He introduced Etienne Sallenave, Secretary of the French Senate Delegation, and Franck Attal, of *Idéecom*, an event management company with whom the French Parliament had closely collaborated in preparation for the session.

**Mr Hobbs** (NATO PA) expressed his pleasure that the Spring Session was being held in Paris.

**Ms Rawling** (NATO PA) introduced the new Secretaries of Delegation: Stígur Stefánsson (IS), Cristina De Cesare from the Chamber of Deputies (IT), Margit Gjeltén (NO) and Marina Yakovlevá from the State Duma (RU). She welcomed those replacing the official Secretaries of Delegation for this session only: Manjola Alizoti-Enz (AL), Dalila Mokhazmi (DZ), Zabela Ghazaryan (AM) and Nathir Al-Awamleh (JO).

She also informed those present of staffing changes within the Assembly: Helen Cadwallender would be leaving her position as Coordinator of the Economics and Security Committee to join the Conference Service. A new recruit, Reena Panchal would take the post of Coordinator of the Economics and Security Committee.

**2. Adoption of the Draft Agenda [102 SD 06 E]**

**The Draft Agenda [102 SD 06 E] was adopted.**

**3. Adoption of the Minutes of the meeting of the Secretaries of Delegation held in Gdynia, Poland, on Friday 24 March 2006 [079 SD 06 E]**

**The Minutes [079 SD 06 E] were adopted.**

**4. Questions concerning the current session [handbook]**

**Mr Taillet** gave details on the working programme for the session, in particular regarding arrangements for the two plenary sittings and the committee visits. He also gave information regarding the reception to take place at the Hôtel de Lassay at the National Assembly.

**Mr Sallenave** gave information regarding the dinners for the Standing Committee and the Secretaries of Delegations to take place at the Palais du Luxembourg at the Senate.

**Mr Attal** gave details relating to the social programme and transport arrangements for the session.

**5. Consideration of the Draft Agenda of the Standing Committee meeting [019 SC 06 E Rev.1]**

**The Draft Agenda was noted.**

**6. Preparation of the 52<sup>nd</sup> Annual Session in Québec, Canada, from Monday 13 to Friday 17 November 2006**

**Ms Rody** (CA) provided information regarding the forthcoming session in Québec. She informed participants that the organizers would have a web-site dedicated to the event, which should be available very shortly <http://www.natopa-apotan.ca/>

She also recommended that participants bring winter coats, boots and gloves in anticipation of either cold or rainy weather.

She advised delegations to make their transfer reservations from Toronto or Montreal airports as early as possible and informed participants that transport from Québec airport to the official session hotel would be available on both 12 and 13 November and return transport would be available on 17 and 18 November 2006. Those arriving on different dates could use taxis to and from Québec *Jean Lesage* airport, the journey costing approximately CAD 30. Should delegates prefer to travel from Montreal to Québec by bus, this journey takes approximately 3 hours.

The Canadian organizers strongly recommend that delegations make reservations at the Hotel Fairmont Le Château Frontenac, where 600 rooms have been provisionally reserved. The negotiated session rates were very favourable. Delegations were encouraged to reserve non-smoking rooms early as Québec is a non-smoking province and 40% of the rooms are smoking rooms. The hotel is a ten-minute walk from the conference centre, though shuttle buses will also be available on this route all day for the duration of the conference. The accommodation document would be distributed shortly and also be available on the session website.

**- Draft Programme [052 SESA 06 E Rev.1]**

**Ms Rody** noted that in addition to the social events already on the programme there would be a reception hosted by the President of the Québec National Assembly on the first evening. She drew attention to the fact that this should not affect the usual free evening to be spent with embassies as Québec is a provincial city and there are only a few consulates. She added that the Secretaries of Delegations' dinner would take place in a relaxed, lively atmosphere, recommending that participants wear informal, warm clothing for the occasion.

**- Excursions [103 SESA 06 E]**

Prior to each departure of the four excursion groups to separate locations, presentations in English and French on the history of Québec will be given at the Hotel Château Frontenac. Availability for each of the excursions will be limited and places filled on a first-come, first-served basis.

**- Programme for Accompanying Persons [104 SESA 06 E]**

**Ms Rody** noted that there would be a two-day programme laid on for the accompanying persons too.

Participants would be able to sign up in advance for all excursions on the session website.

**7. Preparation of Future Sessions and Meetings [024 GEN 06 E Rev.1]**

- Meeting of the Standing Committee in Budapest, Hungary, from 23 to 25 March 2007
- Spring Session in Madeira, Portugal, from 25 to 29 May 2007
- Annual Session in Reykjavik, Iceland, from 5 to 9 October 2007

**Ms Pinto Basto** (PO), **Mr Stefánsson** (IS) and **Mr Tüzes** (HU) informed participants that more information on the meetings their countries are hosting would be available at the Annual Session in Canada in November 2006.

**8. Liaison between Delegations and the International Secretariat**

**Mr Griswold** (NATO PA) informed participants that the 'Pink List' was being discontinued in printed form since all the information it contained could be found on the Assembly's intranet site. Claire Watkins would be pleased to demonstrate the use of the intranet site and anyone who wanted a demonstration should contact Claire during the course of the session.

**The meeting closed at 14.15.**

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