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NATO PARLIAMENTARY ASSEMBLY

DRAFT BUDGET

FOR FINANCIAL YEAR 2007

International Secretariat

May 2006

Those of you who were present at the Standing Committee's meeting in Gdynia at the end of March know how intensively we discussed the prioritising and co-ordination of activities and the possibilities for re-organizing our various meetings. I am sure that we all hope to see a rationalization of activities, but it is too early to predict the budgetary impact of some of the reforms, which are under discussion. Some of the proposals under consideration would result in budget increases while other would reduce the budget. My approach in formulating the draft 2007 budget is to present a realistic budget based on our present knowledge. The draft budget that I am proposing for 2007 will represent an increase of almost 2.4% over 2006.

The rise in the different chapters is as follows:

The increase in personnel costs is normal. Assembly salaries increase with the Belgian salary index, which is related to inflation. The increase projected is slightly higher than the projected inflation but it is prudent to remember that inflation last year was much higher than was predicted. In view of the ever-increasing petroleum prices, which have an impact on the inflation rate, I prefer to be on the safe side and I have therefore provided for a 2.6% increase in the salary budget.

The rise in operating costs remains in accordance with inflation. Most of the budget articles are unchanged as we have been able to make savings in that chapter over the years.

In Sessions and Meetings, the cost of the session chapter is higher (both Madeira and Iceland require additional funding) and I have called upon the provision for chapter 3.

In chapter 4 – missions, seminars and external relations, I have retained the budget for the annual study visit although it may not take place. As the Standing Committee requested to have funding available for unforeseen additional meetings, the budget for the annual study visit could always be used for that purpose. The other budget items of that chapter remain unchanged.

I believe that this draft budget will enable the Assembly to meet its political objectives, respond to the needs of all 26 member countries and I hope that it will meet with the approval of member delegations.

Lothar Ibrügger, MdB, Treasurer

DRAFT BUDGET FOR 2007

INCOME

	<u>Budget 2006</u>	<u>Budget 2007</u>
<u>Contributions from member countries</u> The 26 contributing according to the new key	3.238.850	3.331.200
NATO Subsidy	54.300	54.100
Allocation of income from last financial year (<i>interest on Investment fund and Assembly term deposit accounts</i>)	40.000	40.000
Provision for chapter 3 (<i>to finance the additional costs for the annual session</i>)	25.000	13.000
	<u>3.358.150</u>	<u>3.438.300</u>

EXPENDITURE

CHAPTER 1 - PERSONNEL COSTS	2.313.100	2.379.100
CHAPTER 2 - OPERATING COSTS	360.950	362.100
CHAPTER 3 - SESSIONS	427.500	439.500
CHAPTER 4 - MISSIONS, SEMINARS AND EXTERNAL RELATIONS	256.600	257.600
	<u>3.358.150</u>	<u>3.438.300</u>

CHAPTER 1 - PERSONNEL COSTS**Article 1 - Gross Salaries**

- 1.1 Basic salaries
 1.2 Allowances
 - Fiscal allowance (income tax)

This article covers salaries proper, as well as allowances (expatriation, head of household, dependent children, education) and the income tax compensation for Belgian employees. *The increase is due to the mandatory allowance for inflation*

The grades of the staff are to be found on page 15.

Article 2 - Additional salary costs

- 2.1 Health insurance
 2.2 Provident Fund

This article is for the employer's contribution to the NATO group insurance scheme provided under the law of 14 August 1974 to give staff members of the Assembly insurance coverage for sickness/disability. Two thirds of the premium is paid by the Assembly and one third by the employee.

The estimate has been made on the basis of a premium of 13% of the gross salaries.

The Provident Fund was set up under the law of 14 August 1974 to provide a pension capital reserve for staff members. The Assembly's contribution to this fund is 14% of basic salary.

BUDGET 2006		BUDGET 2007	
ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
	1.745.000		1.791.000
1.300.000		1.335.000	
320.000		328.000	
125.000		128.000	
	413.000		422.000
213.000		217.000	
200.000		205.000	

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
<u>Article 3 - Recruitment expenses</u>				
3.1 Travel	1.800	17.600	1.800	17.600
3.2 Removals	10.000		10.000	
3.3 Recruitment fees	5.000		5.000	
3.4 Other expenditure (installation costs)	800		800	
This includes standard recruitment costs (advertisements and employment agency charges), travel costs for applicants from abroad, their installation costs in Brussels, and repatriation expenses at the end of their term of employment. Recruitment expenses are difficult to estimate since they depend on unpredictable staff changes.				
<u>Article 4 - Expenditure related to staff</u>				
4.1 Home leave	4.000	33.000	4.000	33.000
4.2 Luncheon vouchers and commuting expenses	27.000		27.000	
4.3 Language and training courses	2.000		2.000	
This article covers various types of expenditure from which staff benefit, such as luncheon vouchers during a two month period prior to the sessions, a small subsidy for language courses, subsidy for commuting expenses on public transport and travel costs of expatriated staff members going home every two years.				
<u>Article 5 - Temporary staff and consultants</u>				
This covers costs for temporary staff helping out during peak periods or when staff are on sick leave. Their employment responds to the cyclical nature of the work of the Assembly. Consultants are engaged mainly to provide specialist services such as press and media relations and session conference equipment and services during sessions and other large meetings. The increase is due to the additional Mediterranean fellow.		40.000		50.000

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
<p><u>Article 6 - Financial control and advice</u></p> <p>This covers general financial consultations and advice on Belgian employment regulations. <i>IBAN - The International Board of Auditors of NATO has waived the costs of its audit.</i></p>		0		0
<p><u>Article 7 - Legal advisers</u></p> <p>For specialized advice on Belgian legislation.</p>		2.500		2.500
<p><u>Article 8 - Research assistants programme and stagiaires</u></p> <p>8.1 Travel 8.2 Subsistence Allowance 8.3 Housing 8.4 Miscellaneous</p> <p>For a number of years, postgraduate students from member and associate nations have been given the opportunity to work at the Assembly's International Secretariat in Brussels and gain valuable work experience. Each year ten to twelve research assistants come to the Assembly for a period of three to six months. The budget for this programme covers transportation and accommodation costs as well as a modest living allowance.</p>	6.000 28.000 26.000 2.000	62.000	6.000 29.000 26.000 2.000	63.000
		2.313.100		2.379.100

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
<u>Article 3 - Contracts concerning security</u>		12.000		12.500
3.1 Surveillance of headquarters	3.000		3.500	
3.2 Security guard service	7.000		7.000	
3.3 Security works, upgrade alarm system	2.000		2.000	
This article covers annual maintenance charges for security equipment already installed at the International Secretariat headquarters, as well as charges for the supervision of the headquarters.				
<u>Article 4 - Postage, facsimile, telephone</u>		28.700		28.700
4.1 Postage	2.500		2.500	
4.2 Special courier services	1.200		1.200	
4.3 Telephone	25.000		25.000	
<u>Article 5 - Administration costs and Office supplies</u>		28.000		27.000
5.1 Office supplies (headquarters and sessions)	16.100		15.000	
5.2 Paper for printers and copiers	7.500		7.500	
5.3 Envelopes for dispatch	1.000		1.000	
5.4 Miscellaneous administrative expenses	3.400		3.500	
<u>Article 6 - Small office equipment and furniture</u>		11.500		11.500
6.1 Office equipment	6.500		6.500	
6.2 Replacement of old furniture	5.000		5.000	
<u>Article 7 - Renting and maintenance of photocopiers</u>		36.000		36.000
7.1 Photocopiers	32.000		32.000	
7.2 Copies above rental allowance	4.000		4.000	

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
<u>Article 8 - Computer equipment</u>		38.700		38.700
8.1 Contracts (Hardware, Software and Internet)	17.500		17.500	
8.2 Purchase Hardware and Software	18.700		18.700	
8.3 Training	2.500		2.500	
<u>Article 9 - Transport</u>		12.900		13.400
9.1 Assembly car	3.400		3.400	
9.2 Local transport Brussels	1.500		2.000	
9.3 Transport to the sessions (equipment and files)	8.000		8.000	
<u>Article 10 - Documents</u>		83.800		83.800
10.1 Publication costs	5.800		5.800	
10.2 Proofreading	12.000		12.000	
10.3 Translation	66.000		66.000	
<u>Article 11 - Library</u>		27.000		27.000
11.1 Subscriptions and memberships	20.000		20.000	
11.2 Books and other reference material	2.000		2.000	
11.3 Daily magazines and other periodicals	5.000		5.000	
<u>Article 12 - Representation, hospitality, receptions</u>		16.000		16.000
12.1 Restaurants (Brussels and during missions)	5.000		5.000	
12.2 Refreshments and receptions at headquarters	6.000		6.000	
12.3 Hospitality and memento provided at the International Secretariat	2.500		2.500	
12.4 NATO PA lunch with representatives from the North Atlantic Council	0		2.500	
12.5 Lunch of the Economic Committee at the OECD	2.500		0	
		360.950		362.100

CHAPTER 3 - SESSIONS

(articles include interpretation costs)

Article 1 - Standing Committee meeting (Budapest)

- 1.1 Travel
- 1.2 Accommodation, per diem and staff expenditure

Article 2 - Spring Session May (Madeira)

- 2.1 Travel
- 2.2 Accommodation, per diem and staff expenditure
- 2.3 Hospitality expenses for meetings (Bureau meetings and press)
- 2.4 Provision for the recruitment of Russian interpreters

Article 3 - Annual Session October (Reykjavik)

- 3.1 Travel
- 3.2 Accommodation, per diem and staff expenditure
- 3.3 Hospitality expenses for meetings (Bureau meetings and press)
- 3.4 Provision for the recruitment of Russian interpreters

These articles cover the costs of personnel, speakers and interpreters (travel, accommodation, per diem, salaries) and minor hospitality expenses related to the session. A new cost sharing arrangement for Russian interpretation has been agreed between the Treasurer and the Russian delegation. This has reduced the overall cost for the Assembly.

BUDGET 2006		BUDGET 2007	
ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
	15.000		14.500
6.000		5.500	
9.000		9.000	
	154.500		160.000
28.000		47.500	
124.000		110.000	
2.500		2.500	
0		0	
	224.000		230.000
60.000		60.000	
145.000		148.000	
5.000		5.000	
14.000		17.000	

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
<u>Article 4 - Joint Meeting - Palais d'Egmont (Brussels - February)</u>		15.000		15.000
4.1 Buffet lunch and reception	6.000		6.000	
4.2 Technical costs	4.000		4.000	
4.3 Personnel costs	2.500		2.500	
4.4 Press	2.500		2.500	
<u>Article 5 - Preparation of future sessions</u>		19.000		20.000
5.1 Spring Sessions	8.000		8.000	
5.2 Annual Sessions	11.000		12.000	
This covers costs allocated in 2007 for preparatory trips for the sessions to be held in Germany and Spain (2008) and Norway and Great Britain (2009).				
		427.500		439.500

CHAPTER 4 - MISSIONS, SEMINARS & EXTERNAL RELATIONS

**A - Missions related to Committee Directors
(including attendance at conferences and seminars)**

These budgets cover the costs incurred by each Director in carrying out Committee activities such as contacts with Rapporteurs (discussion of the reports), Sub-Committee fact-finding missions (travel, accommodation, per diem allowances) and participation in seminars of special relevance to Committee work.

These figures are based on the projected activities of the committees and include extra staff support for meetings where participation is expected to be high.

Article 1 - Committee on the Civil Dimension of Security

Article 2 - Defence and Security Committee

Article 3 - Economics and Security Committee

Article 4 - Political Committee

Article 5 - Science and Technology Committee

Article 6 - Annual Study Visit or any additional meeting

BUDGET 2006		BUDGET 2007	
ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
	15.500		15.500
	18.000		18.000
	18.000		18.000
	18.000		18.000
	12.000		12.000
	4.500		4.500

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
B - Activities with associate and Non-member countries				
<u>Article 7 - Rose-Roth programme and outreach programme</u>		25.000		25.000
7.1 Rose-Roth programme	10.000		10.000	
7.2 Parliamentary Staff Training	2.500		2.500	
7.3 New Parliamentarians Programme	5.000		5.000	
This item is used for: the costs incurred by the International Secretariat in the organisation of and participation in seminars and the parliamentary staff training programmes under the Rose-Roth Programme; the costs of participation of those associate delegations not covered by other funding; the costs of speakers and additional staff. This is a difficult item to calculate in advance because the costs of seminars vary depending on the contributions of host countries.				
7.4 Russian programme and Ukraine	5.000		5.000	
To enhance relations between the NATO PA and the Russian and Ukrainian parliaments.				
7.5 Co-ordinator for Central and Eastern Europe activities	2.500		2.500	
<i>This article is usually augmented by provisions from the surpluses.</i>				
<u>Article 8 - Mediterranean Special Group</u>		17.000		18.000
Includes Secretariat and mission costs involved in organizing the work of the Mediterranean Special Group. Covers also the costs of speakers attending the seminar.				
<u>Article 9 - Transatlantic seminar</u>		15.000		15.000
This is an item agreed by the Standing Committee to enable the Assembly to hold a Transatlantic Parliamentary Forum.				

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
C - Interpretation costs related to A and B				
<u>Article 10 - Interpretation costs for all meetings</u>		70.000		70.000
10.1 Interpretation Committees	30.000		30.000	
10.2 Interpretation Annual Study Visit	4.000		4.000	
10.3 Interpretation Rose-Roth	24.000		24.000	
10.4 Interpretation Mediterranean Special Group and transatlantic seminar	5.000		5.000	
10.5 Interpretation Bureau meeting	1.000		1.000	
10.6 Interpretation Russian and Ukrainian Monitoring	6.000		6.000	
This item covers interpretation costs in the two official languages at meetings of the Assembly, and Russian at Rose-Roth seminars and joint monitoring groups.				
D - Missions of the officers of the Assembly				
<u>Article 11 - President</u>		2.500		2.500
<u>Article 12 - Treasurer</u>		0		0
The Bundestag covers the expenses of the Treasurer.				
<u>Article 13 - Secretary General</u>		25.500		25.500
Includes additional expenditure for the mission expenses of the Secretary General on presidential visits.				

	BUDGET 2006		BUDGET 2007	
	ITEMS WITHIN ARTICLE	TOTAL ARTICLE	ITEMS WITHIN ARTICLE	TOTAL ARTICLE
<p><u>Article 14 - Deputy Secretary General</u> Covers the missions of the Deputy Secretary General and where appropriate the Deputy for Partnerships and External relations</p>		15.600		15.600
		256.600		257.600

TOTAL BUDGET 06

3.358.150

TOTAL BUDGET 07

3.438.300

**BUDGET OF THE NATO PARLIAMENTARY ASSEMBLY
FOR FINANCIAL YEAR 2007**

CONTRIBUTIONS FROM MEMBER COUNTRIES

<u>Member countries</u>	<u>Key %</u>	<u>Contribution 2007</u>
Belgium	2,4947%	83.103
Bulgaria	0,3400%	11.326
Canada	5,6000%	186.547
Czech Republic	0,8870%	29.548
Denmark	1,3682%	45.577
Estonia	0,1070%	3.564
France	13,7505%	458.057
Germany	15,5075%	516.586
Greece	0,5000%	16.656
Hungary	0,6500%	21.653
Iceland	0,0550%	1.834
Italy	6,5000%	216.528
Latvia	0,1371%	4.567
Lithuania	0,2068%	6.889
Luxembourg	0,1000%	3.333
Netherlands	3,0000%	99.936
Norway	1,2000%	39.974
Poland	2,4449%	81.445
Portugal	0,7000%	23.318
Romania	1,0934%	36.423
Slovakia	0,4466%	14.877
Slovenia	0,2551%	8.498
Spain	4,0000%	133.248
Turkey	1,8000%	59.962
United Kingdom	15,0461%	501.216
United States	21,8100%	726.535
		<u>3.331.200</u>

NATO PARLIAMENTARY ASSEMBLY STAFF GRADES

Number of staff and grades as from May 2006

Support staff	Management staff	Policy staff
S30	M30	P30
S29	M29	P29
S28	M28	P28
S27	M27	P27
S26	M26	P26
S25	M25	P25
S24	M24	P24
S23	M23	P23
S22	M22	P22
S21	M21	P21
S20	M20	P20
S19	M19	P19
S18	M18	P18
S17	M17	P17
S16	M16	P16
S15	M15	P15
S14	M14	P14
S13	M13	P13
S12	M12	P12
S11	M11	P11
S10	M10	P10
S9	M9	P9
S8	M8	P8
S7	M7	P7
S6	M6	P6
S5	M5	P5
S4	M4	P4
S3	M3	P3
S2	M2	P2
S1	M1	P1
Total	Total	Total
17	5	7
Grand total	29	