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Standing Committee



NATO Parliamentary Assembly

**DRAFT AMENDMENTS
TO THE
IMPLEMENTING RULES AND PROCEDURES
FOR FINANCIAL TRANSACTIONS
AND BUDGET EXECUTION**

At the Standing Committee meeting in Gdynia, in March 2006, the Treasurer, Mr Lothar Ibrügger, proposed to modify, mainly, the procedures followed to authorize payments as well as the release of reserves and Provisions. Draft amendments that are submitted below to the approval of the Standing Committee result from the decisions taken in Gdynia.

Amendment No. 1

At the start of item I.B.3., leave out the words:

3. "Staff authorized to make payments (disbursements)
Staff authorized to make payments are responsible for:" *and insert the words:*
3. "**Accounting Service**
Staff of the Accounting Service is responsible for:".

Amendment No. 2

After item I.B.3, insert a new item as follows:

I.B.4. Thresholds for payments

The authorization to make payments requires two signatures: one from a member of staff within the accounting service authorized to make payments, and one from any one of the following: the Deputy to the Secretary General for Partnerships and External Relations (up to a maximum limit of €6.200), the Deputy Secretary General (up to a maximum limit of €12.500), or the Secretary General (no maximum limit).

Amendment No. 3

*In Item I.C.2., replace the words "Deputy for Policy Co-ordination to the Secretary General" by the words "**Deputy to the Secretary General for Partnerships and External Relations**".*

Amendment No. 4

Leave out the first paragraph of item II.D. and insert the following new paragraph:

Release of the Assembly's Reserves and Provisions shall take place with the written approval of the **Treasurer and the** Secretary General who shall specify the amount to be released from the Reserves and Provisions and the budget article to which it should be added.

Amendment No. 5

Leave out the second paragraph of item III.F. and insert the following new paragraph:

Once approved by the Head of Administration and Finance, the claim is authorised by the Secretary General **or the Deputy Secretary General** and then settled by the Accounting Service.

Amendment No. 6

Delete item IV.B.6. on Maximum tariffs.
