



Parliamentary Dimension

INTERPARLIAMENTARY CONFERENCE

CIRCULAR ECONOMY

FLEMISH PARLIAMENT

BRUSSELS, 17-18 MARCH 2024

PRACTICAL INFORMATION

1) Meeting venue

- Participants registered for the **visit of the circular economy company EKOPAK NV** on 17 March 2024 will receive an email regarding the meeting point where the bus will leave at 02.00 pm - <https://ekopakwater.com/en/>

- Dinner on 17 March 2024 at 07.00 pm
De Daktuin – Rooftop restaurant of the Flemish Parliament

Entrance: Visitors' Centre of the Flemish Parliament
IJzerenkruisstraat (rue de la croix de Fer) 99
1000 BRUSSELS

- Interparliamentary Conference on 18 March 2024 (registration starts at 08.15 am)
Hemicycle of the Flemish Parliament

Entrance: Hertogstraat (rue Ducale) 6
1000 BRUSSELS

2) Official dinner

A welcome reception and dinner will be held on Sunday 17 March 2024 at 07.00 pm (De Daktuin – rooftop restaurant of the Flemish Parliament - Entrance: Visitors' Center of the Flemish Parliament - IJzerenkruisstraat (rue de la croix de Fer) 99 - 1000 BRUSSELS).

Participants are requested to mention any food intolerances or allergies on the registration form.

3) Secretariat

For all information concerning this meeting, please contact:

Mr Dries Bergen
Head of the European Office
Flemish Parliament – Leuvenseweg (Rue de Louvain) 86
1000 Brussels
Tel: +32 (0)2 552 45 69
Mobile: +32 (0)479 45 67 84
Email: dries.bergen@vlaamsparlement.be

4) Transfers

Delegations must organise their own transfers to and from the airport/train station on arrival and departure.

Brussels-National airport is 11 km from the meeting venue. For more information, click on the following links:

- Train | How to get there |
<https://www.brusselsairport.be/en/passengers/access-parking/train>
- Taxi | How to get there |
<https://www.brusselsairport.be/en/passengers/access-parking/taxi-and-limousine-services>
- Bus | How to get there |
<https://www.brusselsairport.be/en/passengers/access-parking/bus>

Brussels-Charleroi airport is 60 km from the meeting venue. For more information, click on the following link:

- Taxi or bus | How to get there |
<https://www.brussels-charleroi-airport.com/en/parking-access>

Brussels-Midi station is 2 km from the meeting venue. For more information, click on the following link:

- <https://www.b-europe.com/EN/Stations/Brussels-Midi>

The Flemish Parliament will not provide transfers between the hotels and the meeting venue. We advise the delegations to book a hotel within walking distance of the Flemish Parliament. Metro stations at walking distance to the venue are: Madou and Kunst/Wet (Art/Loi)

5) Registration

All participants, including interpreters accompanying delegations, are requested to register before 7 March 2024, using the form available at the address

<https://my.weezevent.com/interparliamentary-conference-circular-economy-flemish-parliament> (as of 1 February 2024)

6) Accreditations

For security reasons, all participants must wear their accreditation visibly during the conference. In the event of loss, the organisers must be informed immediately.

Accreditation will have the following colours:

- Head of delegation: Red
- Members of Parliament: Yellow
- Staff: Green
- Speakers: Light blue
- Organisers: Violet
- Observers/Guests: Black
- Interpreters: White

Members of the press must identify themselves by email: dries.bergen@vlaamsparlament.be

All participants registered for the meeting will receive a badge.

- The badge can be retrieved on Friday 15 March 2024 at the Flemish Parliament (Mr. Dries Bergen: dries.bergen@vlaamsparlament.be - +32 (0)479 45 67 84) between 09.00 am and 03.00 pm)
- The badge can be retrieved by start of the conference on Monday 18 March 2024 (starting from 08.15 am) at the entrance of the Flemish Parliament - (Hertogstraat (rue Ducale) 6 - 1000 BRUSSELS).

7) Interpretation

Simultaneous interpretation will be provided in English, French, Dutch and German. The organisers can provide interpreting booths for three additional languages. Member States may request interpretation into their own language, and requests will be considered on a first-come, first-served basis. Member States will have to cover the cost of interpretation into their language, and the host parliament will cover the cost of the necessary infrastructure and technology. Delegations bringing interpreters must register them on the registration form.

8) Documentation

A documentation pack will be distributed prior to the meeting and all documentation can also be found on the website of the Belgian Presidency (<https://parleu2024.be/>) and on the IPEX website (<https://ipex.eu/IPEXL-WEB/>)

9) Press and broadcasting

The conference is open to the press and will be broadcast live on Youtube with the sound of the room.

10) Smoke-free area

Smoking is prohibited on all Parliament premises, with the exception of the smoking area (open air) on the sixth floor in the administrative building of the Flemish Parliament.

11) Working rooms

A working room will be available for participants.

12) Bilateral Meetings

There will be rooms reserved for bilateral meetings. Delegations wishing to reserve a room should send an email to dries.bergen@vlaamsparlement.be indicating the meeting and the time they wish to request the bilateral meeting.

To make a reservation during the conference, please contact the secretariat.

13) Cafeteria – ‘Het Koffiehuis’

The cafeteria will be open from 09.15 am to 04.30 pm.

11) Banking and foreign exchange

The euro is the currency used in Belgium.

12) Electrical power and sockets

In Belgium, the electrical power is 230 V and the frequency 50 Hz. Connectors and sockets are type F.